

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell*  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147

To All Members of the Council

**MEMBERS: 6    QUORUM: 3**

**Members are summoned to attend a Meeting of the  
Parish Council to be held on Wednesday 11 March 2026  
at 7.30 pm in the Village Hall, Witcham,  
for the purpose of transacting the following business:**

## **A G E N D A**

- 26/033 To receive and accept any apologies for absence.
- 26/034 To receive declarations of interest from Councillors in respect of any items on this agenda in accordance with the Council's Code of Conduct.
- i) Pecuniary interests.
  - ii) Personal interests.
  - iii) Prejudicial interests (and to inform the Chairman if they wish to speak on the matter during public participation).
- 26/035 Dispensations:  
To note any new Dispensations granted: Nil.
- 26/036 To note monthly reports from County and District Councillors. (circulated)
- 26/037 Public Participation  
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g)).  
Chairman to close meeting to public.
- 26/038 To approve and sign the minutes and confirm agenda of meeting of 4 February 2026.
- 26/039 Matters arising from previous minutes **(for information only)**.
- 26/040 Consultation: Local Government Reorganisation

- 26/041 Planning Matters  
26/00195/ERN Office, The Bungalow, Hive Road To convert a building for an office use to a dwelling, which requires to add new bigger roof windows and one side window.
- 26/042 Witcham Neighbourhood Plan  
To note results of Referendum and confirm the subsequent making of the Witcham Neighbourhood Plan by ECDC.
- 26/043 Finance and Administration Matters  
Exclusion of Press and Public  
To consider whether under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Items 26/041a) to 26/041b) listed below, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
- a) To receive further comments from Village Hall Committee regarding Deed of Right of Way and Parking for Village Hall for approval.
  - b) To receive, approve and sign RSPB Lease. (to follow).
- Chairman to re-open meeting to the public.
- c) To approve receipts and payments for March 2026. (to follow).
  - d) To review and approve policies. (to follow).
  - e) Year-end preparations.
- 26/044 Recreation Ground and Cemetery Matters  
To receive monthly report on weekly inspections of play equipment and recreation ground.
- 26/045 The Slade  
To receive report on potential dumping of soil on meadows East of The Slade.
- 26/046 Highways and Streetlighting
- a) To note any items reported to Highways Authority.
  - b) To receive and note monthly speed data reports (MH).
- 26/047 Correspondence  
To receive and note the following items of information/interest and invites (previously circulated):
- Local Government Re-organisation - Webinar 25 February 2026.  
East Cambs Parish and Community Forum 18 March 2026.  
ECDC press releases: New Bin Scheme.  
ECDC Agendas and Minutes full Council, Planning, Finance, Operation Service Committees.  
TMC Roadworks.  
WGA Employment Rights Act.  
Training courses: play inspections, Code of Conduct.  
NALC newsletters, bulletins and events, including Annual Conference.  
East Cambs Parish Conference Isleham .  
Cambs ACRE Newsletter.
- 26/048 Date of next meeting: 15 April 2026

*SJBell*

SJ Bell  
CLERK/RFO  
4.3.26

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

**NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at Agenda Item ( *No* ) namely ( *state subject listed* ) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. ( *Mr/Mrs/Cllr* ..... ) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest".